

SKYLINE ENHANCEMENT MODULE

MONTHLY PORTFOLIO GENERAL LEDGER

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This program prints a report similar to the Standard Monthly General Ledger report. The principle difference is that this program combines and consolidates accounts from multiple Companies in a Portfolio under a single report. Additionally, this program treats Accounts with the same first four digits (ignoring the last four digits), as being a single Account. The program only prints posting Accounts - those with Account Types of 01 through 10. For each G/L Account, the transactions are grouped by Property. Within each Property Group, the program either prints the detail transactions in date order or just prints a net amount for the Property.

The screenshot shows a Windows-style application window titled "Monthly General Ledger". The window has a menu bar with "File", "Window", and "Help". The main title is "Monthly General Ledger". Below the title, there are two password fields: "Pass 1: 000000" and "Pass 2: 000000". A "Portfolio:" dropdown menu is set to "P17 LAND AND LEASES CORP", with a "Next" button (a downward arrow) to its right. Below this, a text box displays "P17 - LAND AND LEASES CORP". There are two dropdown menus for "Beginning Account Number" (set to "0000 First") and "Ending Account Number" (set to "9999 Last"). A "Fiscal Year:" field shows "01/01/99 - 12/31/99" and an "Effective Date:" field shows "05/31/99". A checkbox labeled "Show Transaction Detail" is currently unchecked. At the bottom left, there are three checkboxes: "Printer", "View", and "File", all of which are unchecked. A "Filename:" field contains the path "c:\skyline\ucc\ifs\monthgl.out". A large "Go" button is located at the bottom right of the form area.

The program has an option to ignore Inactive Accounts. Inactive Accounts are Accounts with a zero Beginning Balance and no Transactions for the period.

When the program runs, it reads the Chart of Accounts file and un-posted Journal Transactions file and then prints the report based on the selection criteria.

Select the desired Portfolio for the report. All other options are disabled until the Portfolio is selected and the Next button is pressed. All Properties within the Portfolio will be combined in this report. Each Property will be displayed as the data from each Property is accessed.

Select the beginning and ending Account Numbers for the report. By default, all Accounts will be processed. The current Fiscal Year is displayed and the effective date must be in that range. The effective date defaults to the end of the current month. Show Transaction Detail will print all entries within each Account Number grouped by Property. Choose the output device(s) and click the Go button to begin the report.

The Account Numbers are grouped by the first 4 digits in the Account Number. Any Departmental Accounts will be combined and displayed as one account. The balance difference amount at the end of the report will be \$ 0.00 if all Accounts are selected and the Properties are in balance.

Sample Report on Reverse Side:

Acct No.	Description	Date	Balance
1010	Operating Cash	Beginning Balance	9,105.02

	001 Nob Hill data		6,872.96
	0011 Knollwoods Residence		6,872.96
		Ending Balance	22,850.94
1020	Reserves - TIRF	Beginning Balance	62,367.18

	001 Nottingham Ridge		123.37
	0011 Knollwoods Residence		123.37
		Ending Balance	62,613.92
1040	Mortgage Escrow	Beginning Balance	4,668.50

	001 Nottingham Ridge		1,533.14
	0011 Knollwoods Residence		1,533.14
		Ending Balance	7,734.78
1100	Tenant Receivables	Beginning Balance	360.00

	001 Nottingham Ridge		-1,907.47
	0011 Knollwoods Residence		-1,907.47
		Ending Balance	-3,454.94
1200	Prepaid Taxes	Beginning Balance	19,171.16

	001 Nottingham Ridge		-1,500.00
	0011 Knollwoods Residence		-1,500.00
		Ending Balance	16,171.16
1210	Prepaid Insurance	Beginning Balance	650.70

	001 Nottingham Ridge		0.84
	0011 Knollwoods Residence		0.84
		Ending Balance	652.38
1310	Land	Beginning Balance	160,000.00

		Ending Balance	160,000.00