SKYLINE ENHANCEMENT MODULE

MONTHLY PORTFOLIO GENERAL LEDGER

This program prints a report similar to the Standard Monthly General Ledger report. The principle difference is that this program combines and consolidates accounts from multiple Companies in a Portfolio under a single report. Additionally, this program treats Accounts with the same first four digits (ignoring the last four digits), as being a single Account. The program only prints posting Accounts - those with Account Types of 01 through 10. For each G/L Account, the transactions are grouped by Property. Within each Property Group, the program either prints the detail transactions in date order or just prints a net amount for the Property.

The program has an option to ignore Inactive Accounts. Inactive Accounts are Accounts with a zero Beginning Balance and no Transactions for the period.

When the program runs, it reads the Chart of Accounts file and un-posted Journal Transactions file and then prints the report based on the selection criteria.

Select the desired Portfolio for the report. All other options are disabled until the Portfolio is selected and the Next button is pressed. All Properties within the Portfolio will be combined in this report. Each Property will be displayed as the data from each Property is accessed.

Select the beginning and ending Account Numbers for the report. By default, all Accounts will be processed. The current Fiscal Year is displayed and the effective date must be in that range. The effective date defaults to the end of the current month. Show Transaction Detail will print all entries within each Account Number grouped by Property. Choose the output device(s) and click the Go button to begin the report.

The Account Numbers are grouped by the first 4 digits in the Account Number. Any Departmental Accounts will be combined and displayed as one account. The balance difference amount at the end of the report will be $ 0.00 if all Accounts are selected and the Properties are in balance.

Sample Report on Reverse Side:

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Acct No.   Description                      Date        Balance
-------------------------------------------------------------------


1010   Operating Cash           Beginning Balance    9,105.02
******************************************
       001    Nob Hill data                          6,872.96
       0011   Knollwoods Residence                   6,872.96
                                                   ------------
                                Ending Balance      22,850.94

1020   Reserves - TIRF          Beginning Balance   62,367.18
******************************************
       001    Nottingham Ridge                         123.37
       0011   Knollwoods Residence                     123.37
                                                   ------------
                                Ending Balance      62,613.92

1040   Mortgage Escrow          Beginning Balance    4,668.50
******************************************
       001    Nottingham Ridge                       1,533.14
       0011   Knollwoods Residence                   1,533.14
                                                   ------------
                                Ending Balance       7,734.78

1100   Tenant Receivables       Beginning Balance      360.00
******************************************
       001    Nottingham Ridge                      -1,907.47
       0011   Knollwoods Residence                  -1,907.47
                                                   ------------
                                Ending Balance      -3,454.94

1200   Prepaid Taxes            Beginning Balance   19,171.16
******************************************
       001    Nottingham Ridge                      -1,500.00
       0011   Knollwoods Residence                  -1,500.00
                                                   ------------
                                Ending Balance      16,171.16

1210   Prepaid Insurance        Beginning Balance      650.70
******************************************
       001    Nottingham Ridge                           0.84
       0011   Knollwoods Residence                       0.84
                                                   ------------
                                Ending Balance         652.38

1310   Land                     Beginning Balance  160,000.00
******************************************
                                                   ------------
                                Ending Balance     160,000.00
```